



Application for Credit

Legal Business Name: _____

DBA: _____

Address: _____

Billing Address if Different: _____

Telephone: _____ Fax: _____

Email: _____ Web Site: _____

Type of Business: Corporation _____ Partnership _____ Sole Proprietor _____

EIN or SSN: _____

If you have a resale or seller's permit, please provide a copy

Do you require Purchase Orders? Yes _____ No _____

Name of persons authorized to make purchases on the account:

| | |
|-------|-------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

Name of person responsible for accounts payable: _____

Telephone: _____ Fax: _____

Email: _____

Bank References

Name: _____ Account Number: _____

Address: _____

Telephone: _____ Contact: _____

Length of account: _____



Trade References

Firm Name: _____
Address: _____
Telephone: _____ Fax: _____
Account Number _____ Contact: _____

Firm Name: _____
Address: _____
Telephone: _____ Fax: _____
Account Number _____ Contact: _____

Firm Name: _____
Address: _____
Telephone: _____ Fax: _____
Account Number _____ Contact: _____

Information on Officers/ Owners

Name: _____ Title: _____
Address: _____
Telephone: _____ Email: _____

Name: _____ Title: _____
Address: _____
Telephone: _____ Email: _____

Name: _____ Title: _____
Address: _____
Telephone: _____ Email: _____



Terms and Conditions of Open Credit Account

Credit Terms: Credit terms will be decided upon approval of application.

Discrepancies: Invoice discrepancies must be reported within 15 days of invoice date, or all conditions will be considered acceptable and correct.

Return of Goods: No returns without prior authorization. Some items are not returnable. We reserve the right to refuse any item that is found unsuitable for resale. Any authorized return will be charged a 20% restocking fee or the cost of the return to the manufacturer, whichever is greater. Cancellations must be received 48 hours in advance or are subject to a 20% restocking fee, or the cost of the project to date, whichever is greater.

Pricing: All prices are subject to change without notice. Clerical and pricing errors are subject to corrections.

Shipping: All discrepancies must be reported within 5 days of receipt to receive proper credit.

Past Due Policy: Any accounts falling 45 or more days past due shall be put on hold and any transaction shall be on a COD basis only until further notice. Any invoice unpaid on the last day of the month in which it is due will be subject to a 1.55 service charge (annual percent rate 18%), and an additional 1.5% service charge will be added every month thereafter until said invoices are paid in full. A waiver of any one or more of services charges shall not be deemed to be a waiver of any future service charge(s). Should it become necessary to place the account with a collection agency or attorney, the applicant agrees to pay all collection costs and attorney fees in addition to other sums due.

Discounts: Customers who qualify for discounts may only continue to receive discounts when their account is current. Any account that is placed on hold or COD status will not receive discounts on future orders until the account is brought current. There will be no discounts on any order totaling less than \$100.00.

Returned Checks: A \$25.00 returned check fee will be charged on all returned checks. We reserve the right to resubmit a returned check. Should the check be returned a second time a fee of \$50.00 will be charged to your account and we will only accept cash, money order, cashiers check or credit card on future orders.

Insurance Certificates: Insurance certificates are required naming San Diego Stage & Lighting Supply, Inc as payee. Please submit with application.

Applicant , in signing this application, also authorizes the above listed banking and trade references to respond to credit inquiries regarding applicants account.

Understood and Signed: _____

Print Name: _____

Title: _____ **Date:** _____